

Description: This tip sheet outlines important changes to OnCore in the 15.4.6 version upgrade.

Audience: Current UF OnCore users.

OVERVIEW OF CHANGES

In general, end-user workflows and consoles are not changing with the upgrade to OnCore version 15.4.6. However, there are some updates/enhancements that you may notice:

1. New **Login Screens** that allow future two-step authentication processes.
2. Ability for **users who can see PHI** to control whether it is available or hidden.
3. Updates to the **New Subject Registration Page** that to make it easier to navigate
4. **Protocol-level** control of the ability to perform randomization activities.
5. Additional **Financial Events** tab in the CRA Console, including ability to track and invoice for **monitoring visits**.
6. **Link to EDC system** from PC Console, CRA Console, and Subject Console.

NEW LOGIN SCREEN

There is a new look and feel on the OnCore **login screen**. Login has now been split into two steps.

First, the user enters their Gatorlink username.

Next, the user enters their Gatorlink password.

OnCore™

Username

Next

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ezettler

Password

Login

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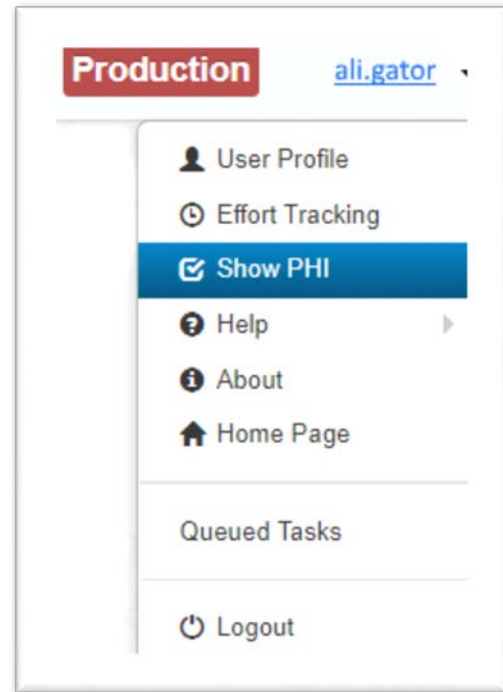
FORTE

SHOW PHI IN THE USER MENU

A new option called **Show PHI** appears in the user menu when the logged-in user has a role allows the viewing of PHI. The **Show PHI** checkbox is selected by default, which means that PHI is visible in OnCore. Clearing the **Show PHI** checkbox hides PHI from throughout the system. This function can be beneficial during training or other situations where PHI should be obscured from view.

To change your **Show PHI** settings, do the following:

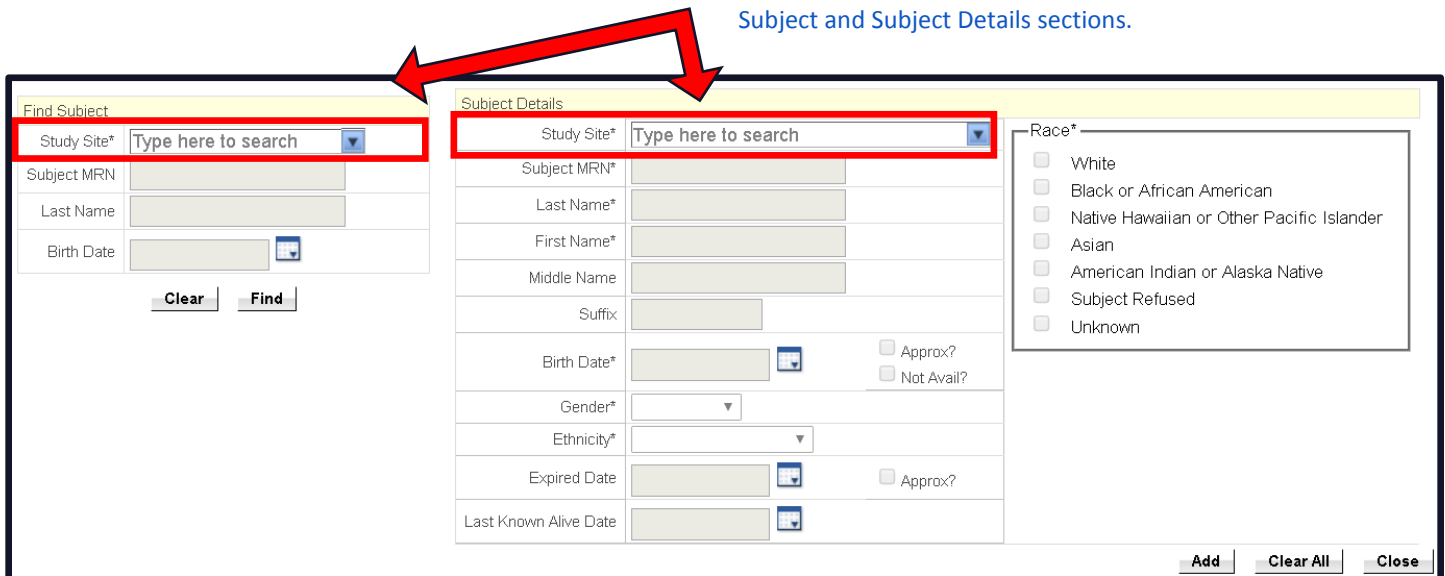
- Click the **Show PHI** checkbox. When the checkbox is cleared, PHI is hidden in OnCore and the user is returned to the OnCore home page. The **Show PHI** setting is retained until you update it.



NEW LOCATION FOR STUDY SITE FIELD IN SUBJECT REGISTRATION WORKFLOW

To make the Subject Registration workflows more intuitive and consistent, **Study Site** has been added to the **Find Subject** section. This change allows users to easily select the appropriate registration **Study Site** before searching for their subject.

The Study Site field now appears at the top of both the Find Subject and Subject Details sections.



UPDATES TO RANDOMIZATION PERMISSIONS

Previously, permissions to randomize subjects and to view blinded treatment information was a permission granted at the staff-level. However, this did not allow you to have modified permissions across multiple protocols. Now, randomization permissions are granted at the protocol-level so that these permissions are specific to the circumstances for each protocol.

This only applies to protocols that use OnCore's randomization feature.

ADDED FINANCIAL EVENTS TAB IN THE CRA CONSOLE

The new **Financial Events** Tab allows study coordinators to communicate to the financials team that a monitoring visit or other similar event has occurred and can be invoiced to the sponsor. *Note: This feature is only available when first enabled in the protocol-related events section of the Financials Console for this protocol.*

The screenshot shows the 'Add Financial Events' form in the CRA Console. The form includes fields for 'Financial Event' (set to 'Routine Monitoring'), 'Occurred Date' (03/05/2018), and 'Count' (1). There is a 'Comments' text area and an 'Add' button. Below the form is a table of existing financial events.

Occurred Date	Event	Submitted By	Comments	Delete?
12/21/2017	Printing Services	Parks, Jeff		<input type="checkbox"/>

1 Total Records

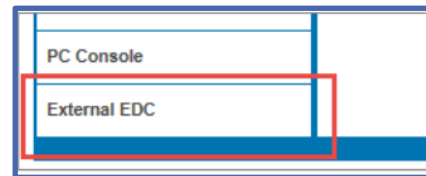
Buttons: Submit, Close

LINKS TO EDC SYSTEMS

The **Attachments** tab in PC Console > Documents/Info has been renamed **Attachments/Links** and includes a new **External EDC URL** field that can contain the URL for the external EDC system that should be used for the protocol.

The screenshot shows the 'Attachments/Links' tab in the PC Console. It features a 'Link to External EDC' section with an 'External EDC URL' text input field. Below this is a table of 'Protocol Attachments'.

Document Type	File Name / URL	Description	Version Date	Expiration Date
Investigator Brochure	Brochure.pdf	Investigator Brochure V1	01/05/2016	12/20/2016
Investigator Brochure	Brochure.pdf	Investigator Brochure V1	01/05/2015	01/05/2015



When a Protocol Coordinator with the correct permissions enters a URL in this field, an **External EDC** vertical tab appears for the protocol in the CRA Console and the Subject Console. Clicking **External EDC** opens the specified link in a new browser tab to allow for efficient case report form documentation.

This only applies to UF cancer protocols that use the EDC functionality.

OTHER 15.4 FEATURES

Other administrative enhancements/features are outlined in the **OnCore 15.4 Feature Highlights** found under the **Release Highlights** section of the OnCore Learning Portal, which is accessible through the **Help Menu** in OnCore.