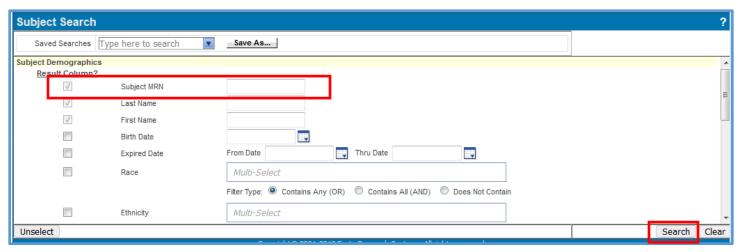
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A study subject might be associated with more than one protocol in OnCore. The Subject Search function allows you to find a subject outside the context of one particular protocol. Subject Search Results lists all of the subject's OnCore protocols at once.

CONDUCT A SUBJECT SEARCH

- 1. Navigate to Menu > Subjects > Subject Search.
- 2. In the Subject MRN field, enter the subject's UF Health MRN.
- 3. Click [Search] at the bottom right of your screen.



- 4. If you get a message that says "No matching records found", click [Clear] at the bottom right of your screen, then try adding different data (e.g. Last Name, First Name, Birth Date, etc.) and click [Search] again.
- 5. Continue until the subject is found and the **Subject Search Results** screen is displayed.



- 6. The **Subject Search Results** will list all of the OnCore protocols for your subject.
- 7. To open the subject's record within one of the protocols, confirm the correct protocol row by reviewing the **Protocol No.** and **Additional Protocol Numbers** column.
- 8. On the correct protocol line, click on the blue Subject MRN hyperlink.
- 9. The **Subject Console** will open.
- 10. Check the header of the Subject Console record to ensure that you have the correct subject and protocol.

Also see the <u>Find Your Subject</u> user guide.