RECORD A WAIVER OF CONSENT

Description: Study teams must record each subject's consent or waiver of consent in OnCore.

UPDATE A SUBJECT'S STUDY STATUS TO "CONSENT WAIVED"

⚠️ **Before you can record consent for a subject, the subject must already be *registered in the study*.**

1. If you are not already in the subject's record,

   - Navigate to **Menu > Subjects > CRA Console**
   - Select your protocol
   - In the upper right area of your screen, click the **Accrued** drop down field and change it to **All**.
   - Click on the blue hyperlink **MRN** of your subject.

2. Click on the **Consent** vertical tab. *Click **[Update]** if needed.*

3. In the **Other Consent Status** section, click on the drop-down menu for the **Status** field and select **Consent Waived.**

4. Enter the waiver in the **Status Date** field.

5. Click **[Submit]**.

6. Note that the **Subject Status** field at the right top of the page has been updated to **CONSENT WAIVED**.

7. If this study is in both OnCore and Epic, and as long as you do not have the Epic record open for this patient, the ***Epic*** research enrollment status for this patient will now automatically be updated to "**Active-Consent Waived**".

⚠️ **WARNING: When registering a subject or updating a subject status in OnCore, make sure that you do NOT have the corresponding study or patient record open in Epic.**

If the Epic record is open, the subject status will NOT update from OnCore.